

## AUDITOR'S CERTIFICATE OF UNOFFICIAL FUNDS

**Westhaven School**

I have audited the School Funds of the above School for the year-ended 31<sup>st</sup> March 2013

In my opinion, proper accounts have been kept of all money received and disbursed. I examined all books, vouchers and records and confirmed the bank and cash balances. The summary signed below reflects a true position of the School Fund Accounts.

1<sup>st</sup> Auditor R C Skinner Signed..... Date 13th June 2013

Address 4, Oakdale Gardens, Worle, Weston-super-Mare, SOMERSET BS22 6AS

Occupation Retired Accountant

2<sup>nd</sup> Auditor ..... Signed..... Date.....

Address.....

Occupation .....

NB: The Auditor's Certificate must include details of **ALL** funds - i.e. General Fund, Minibus Fund, School Trips Fund etc.

Summary of the School Fund for the year-ended 31<sup>st</sup> March 2013

**RECEIPTS AND PAYMENTS**

	£ - p
Balance brought forward from previous year;	Nil
Cash in Hand at Start of Year (b/f)	Nil
Current A/c Balance at Start of Year (b/f)	5,366.68
Deposit A/c Balance at Start of Year (b/f)	2,271.79
Investments/Building Society etc. Start of Year (b/f)	Nil
<b>Total Balance of Fund at Start of Year</b>	<b>7,638.47</b>
<b>ADD: Total Receipts During Year</b>	<b>18,449.72</b>
<b>Sub Total</b>	<b>26,088.19</b>
<b>LESS: Total Payments During Year</b>	<b>(18,883.85)</b>
<b>Total Balance of Fund at the Year End</b>	<b>£7,204.34</b>

**FUND BALANCES AS AT YEAR END**

	£ - p
<b>ADD: Cash in Hand</b>	<b>Nil</b>
<b>ADD: Cash at bank: Current Account(s)</b>	<b>4,931.66</b>
<b>ADD: Cash at bank: Deposit Account(s)</b>	<b>2,272.68</b>
<b>ADD: Investments i.e. Building Society etc.</b>	<b>Nil</b>
<b>Total Balance of Fund at the Year End</b>	<b>£7,204.34</b>

The audited accounts, a copy of which is attached, have been submitted to the governors and staff at the School.

Signed ..... (Headteacher) Date ..... 14/6/13

Please return this Certificate to the Education Audit Manager, North Somerset Internal Audit and Risk Management Service, North Somerset Council, Town Hall, Weston-super-Mare, Somerset BS23 1UJ