



Careers Provider Access Policy - Westhaven School (Draft)

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Zoe Payne, Assistant Headteacher (Teaching & Learning)

Telephone: 01934 632171

Email: zoe.payne@westhavenschool.org.uk

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Middle School (years 7-9)	Employer and employee encounters (at least one per term, per year - dates flexible)
Year 10	Work Experience placement 1 (Summer term)
Year 11	Work Experience placement 2 (Autumn term)

Providers are welcome to leave a copy of their prospectus or other relevant course literature at Westhaven Reception FAO Zoe Payne - Careers Leader